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**U.S. Citizenship and Immigration Services
P.O. Box 12345
Chicago, IL 60603**

Subject: Letter of Recommendation for John Doe's Green Card Application

Dear Sir/Madam,

My name is Sarah Smith, and I am writing to recommend John Doe for his immigration application. I am the Director of Marketing at XYZ Corporation, where I have had the pleasure of supervising John for the past three years. As a U.S. citizen and long-time member of our community, I have seen firsthand the positive contributions John has made both in our workplace and in his volunteer efforts.

I am writing to express my unequivocal support for John Doe's application for permanent residency. John is an outstanding individual who has consistently demonstrated integrity, dedication, and a strong work ethic in all aspects of his life. In our company, he has been a driving force behind several successful marketing campaigns, showing not only his professional skills but also his ability to work collaboratively and lead by example. Beyond his professional achievements, John is deeply committed to his community, volunteering regularly.

One instance that stands out was last year when John spearheaded a charity initiative at our company that raised over \$10,000 for local schools. He not only organized the entire event but also motivated others to get involved. John personally volunteered over 50 hours during the event, ensuring everything ran smoothly and that the funds were distributed effectively. This is just one example of John's commitment to making a difference in his community. Additionally, I have attached copies of letters from community leaders who have worked with John, further attesting to his character and the positive impact he has had on those around him.

In summary, John Doe is an exceptional individual whose professional accomplishments and personal integrity make him an ideal candidate for permanent residency. I have no doubt that he will continue to contribute positively to our community and country if given this opportunity. I strongly urge you to consider his application favorably. Should you require any further information or wish to discuss my recommendation in more detail, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. I am more than happy to assist in any way I can.

Sincerely,
Sarah Smith